



## BC RUGBY BOARD OF DIRECTORS MEETING MINUTES

September 17, 2021  
4pm – 6pm  
2015 Main Street, Vancouver

### IN ATTENDANCE:

Mark Lewis, Chair  
Tanya Donaldson  
Marvin Foss  
Connie McGinley

Bob Strachan  
Matt Gordon (online)  
Annabel Kehoe

Apologies: Alan Snowden

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**CALL TO ORDER:** Mark Lewis, 4:10pm

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#### 1. Opening of Meeting & Chair's Comments

The Chair opened the meeting with recognising the recent and tragic passing of Dan Wigley, condolences to Meraloma Rugby Club and to Dan's family and friends both here and overseas.

#### 2. Acceptance of Meeting Agenda

**Motion:** To approve the agenda. Moved by T. Donaldson. Seconded by C. McGinley. Motion carried.

#### 3. Declaration of Conflict of Interest

No conflicts declared.

#### 4. Approval of Board Minutes

**Motion:** To approve the minutes of the Board's July 26, 2021, meeting. Moved by B. Strachan. Seconded by C. McGinley. Motion carried.

Outstanding action items were highlighted to the Board, namely Club Conversations and minutes for approval from the Board's Sept 2<sup>nd</sup> meeting. All other action items have been completed.

#### 5. President's Report

In the interest of time, the President provided no report.

#### 6. CEO Report

The CEO provided an update on staff recruitment to the Board, with several vacancies set to be filled within the next few weeks. The CEO provided details on the process undertaken for each position, referencing the application of BC Rugby's Recruitment Policy.



Referencing several recent changes in Public Health Orders, the CEO provided the Board with an overview of the process she undertook to make the decision to cancel the Kamloops 7s Tournament. The Saratoga Cup will still take place on October 2<sup>nd</sup> and 3<sup>rd</sup> with Teams asked to travel without supporters to reduce spectators.

An update on senior and age-grade club leagues was also provided, with draft schedules planned to be shared with Clubs by the end of next week. Registration was on track. The Spring season aims to consist of fully competitive leagues for senior teams with no travel constraints.

The CEO also confirmed that the BC Rugby office will be closed to honour the National Day of Truth and Reconciliation.

## 7. COVID

The CEO provided an overview of the current provincial and regional public health orders that are impacting sport. The President also provided an update on discussions taking place at a national level. With that context, the President led a conversation exploring both the Board and rugby community leaders' support for a vaccination mandate.

**Motion:** The Board directs the CEO to pursue the implementation of a vaccine requirement for all rugby participation. Moved by M. Lewis. Seconded by C. McGinley. Motion passed.

## 8. Vice-President (Internal) / Governance Report

The Club Conversations have been trickier to execute this past year than usual. Currently, only 35% of Clubs have engaged in this process but reflects good diversity in size and geography. Some key areas of feedback were:

- Club Finances: not too much of a concern, although some expressed difficulty with field access via local authorities.
- Return to play: lots of frustration for the many changes in Orders impacting the sport, but positively felt good communications and support from BC Rugby.
- Safe Sport: generally, not on Clubs' radar.
- Strategic plan: growing participation and wanting to connect with schools were the common demands. Coach development, particularly at youth level, and administrative volunteers were in demand, as well as a recognition to grow the sport outside of the main hubs. Some clubs requested BC Rugby support to access fields and facilities.

The VP (Internal) led a discussion on altering the timing, frequency, and formality of the Club Conversations.

## 9. Strategic Planning

The Board reviewed draft outline of a new Strategic Plan and provided feedback to the CEO.



### 10. Board Calendar

The President reviewed the 2021-22 Board Calendar. The next Strategic Planning session will be rescheduled to November 6. The next Board meeting is scheduled for November 23 at 4pm.

### 11. Meeting closure

The meeting was closed at 6:15pm.

