



BC RUGBY BOARD OF DIRECTORS MEETING MINUTES

May 31, 2022
5 pm to 7 pm
Zoom

IN ATTENDANCE:

Mark Lewis, Chair	Bob Strachan
Tanya Donaldson	Alan Snowden
Marvin Foss (Arrived at 5:25 PM)	Annabel Kehoe
Connie McGinley	

CALL TO ORDER: Mark Lewis, 5:10 pm

1. Opening of Meeting & Chair's Comments

The Chair noted a full agenda and thanked everyone for their attendance.

2. Acceptance of Meeting Agenda

The CEO requested, on behalf of the Chair of the Governance Committee, to add an additional motion to item 6 to approve changes to the BC Rugby Bylaws for presentation to Members at the 2022 AGM.

Motion: To approve the agenda as discussed. Moved by C. McGinley. Seconded by A Snowden. Motion carried.

3. Declaration of Conflict of Interest

No conflicts were declared.

4. Approval of Minutes

The Board discussed the minutes for the Board Meeting from May 26th and agreed that a revised set of minutes will be circulated for consent approval by the directors.

5. President's Report



The board discussed some minor revisions to materials to be distributed to the Membership. The board proposed 4 amendments to the Agenda.

- I. Amendment to Motion 4: to change the language to “fiscal year ending 2023”
- II. Amendment to Motion 5: to change the language to “2023/24 season”
- III. Amendment to Motion 7: to change the language to “to increase the size of the Board of Directors to 10 Directors.”
- IV. Removal of Item 11.b from the Agenda.

Motion: Motion to approve the agenda for the 2022 Annual General Meeting as presented and with the 4 amendments as discussed. Moved by M. Lewis. Seconded by C. McGinley. Motion carried.

6. Vice-President (Internal) Report

the VP (Internal) presented the draft of the BC Rugby Reciprocity Policy, discussing how it was created and the proposed final amendments to the policy.

Motion: To approve the BC Rugby Reciprocity Policy with the amendments presented. Moved by T. Donaldson. Seconded by A. Snowden. Motion carried.

The board discussed the bylaw changes to be presented to the Members at the upcoming AGM. Specifically, the renaming of “Delegate Voting Members” to “Member Clubs”, the clarification of vote allocation for dual members, and geographical representation of the Board.

Motion: To accept the revisions to the Bylaws as presented. Moved by T. Donaldson. Seconded by A. Snowden. Motion carried.

The Board discussed the presentation of the Bylaw changes at the 2022 AGM, noting that a special resolution with two-thirds approval from the Membership will be required for the motion to carry.

7. Vice-President (Finance) Report

The VP (Finance) confirmed the Audit is completed, and that the financial statements will be presented for approval in the next Board meeting. The VP (Finance) highlighted the positive cash position and deferred funds to be used in the next year’s operating budget. Overall, the VP (Finance) reported that BC Rugby is in a good position going into the next fiscal year.



Motion: To approve the Membership Dues for the 2023/24 Season, to be ratified by the Members at the 2022 Annual General Meeting. Moved by B. Strachan. Seconded by T. Donaldson. Motion Carried.

The Board discussed the procedure of presentation of the financial statements to the Members at the AGM. The VP (Finance) clarified that the Board's fiduciary responsibility is to deliver the financial statements to the Members.

8. Safe Sport Committee

Motion: To approve the updated Code of Conduct as recommended by the Safe Sport Committee and vetted by the Governance Committee. Moved by A. Snowden. Seconded by C. McGinley. Motion carried.

The Board discussed the contributions from ViaSport and Rugby Canada, reporting that both parties are satisfied with the revisions made and, in particular, that the ViaSport Safe Sport Manager was satisfied that the Code of Conduct met BC Rugby's contractual obligations. The CEO and President would like to thank the work done by the Safe Sport Committee.

9. Hall of Fame Committee

The Board discussed the nominations of the 2022 BC Rugby Hall of Fame. Due to conflicts in schedule, the Board suggested moving the Hall of Fame to a later date.

10. Competitions Committee

The CEO presented the updated Senior Rules of Competition, outlining the process undertaken and explaining the rationale for the material changes. The Board further discussed the removal of the import rule and the proposed changes to the cap on carded players.

The board also discussed the name change of the under-40s league to then Master's league as requested by representatives of the league.

Motion: To approve the changes to the Rules of Competition as recommended by the Competitions Committee. Moved by T. Donaldson. Seconded by B. Strachan. Motion carried. A. Snowden asked that his vote against the motion be specifically noted in the minutes.

11. In Camera



The Board went in camera.

12. Close

The meeting was closed at 7:00 pm.

