



# **2024 AGE-GRADE CLUB FINALS TOURNAMENT PACKAGE**

Sunday, December 8<sup>th</sup>, 2024  
Starlight Stadium, Langford, BC  
1089 Langford Pkwy, Victoria, BC V9B 0A5



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## Introduction

Welcome all teams to the 2024 Age-Grade Club Finals. Inside this tournament pack you will find all information to guide you through this year's event.

The tournament will be covered on BC Rugby's social media platforms and matches will be available on live stream. For more details on the event please refer to our event page [here](#).

## Event Details

**Location** - 1089 Langford Pkwy, Victoria, BC V9B 0A5

**Event Dates** – Sunday December 8, 2024

Entry to this event is free. There will be food, drinks, and concessions available on site. Payments can be made in cash or by card. There is no ATM available on site.



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Vancouver, British Columbia V5T 0J8  
T: 604.737.3065 E: [info@bcrugby.com](mailto:info@bcrugby.com)

BC Rugby gratefully acknowledges that its offices reside on the traditional and unceded territory of the Coast Salish Peoples, including the territories of the x̱m̱məθkwəy̱əm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səl̓ilwətaʔ/Səl̓ilwúth (Tsleil-Waututh) Nations.





## Schedule

Below is the Day of Event Schedule and the Changeroom Schedule.

AGE GRADE FINALS SCHEDULE					
TIME	FIELD	CHANGEROOM 1	CHANGEROOM 2	CHANGEROOM 3	CHANGEROOM 4
9:00 AM		U16 Boys Changeroom Available 9:00 AM Vacated by 12:30 PM			
9:15 AM					
9:30 AM					
9:45 AM	U16 Boys Warmup 9:45 AM				
10:00 AM					
10:15 AM					
10:30 AM	U16 Boys Game KO 10:30 AM				
10:45 AM					
11:00 AM					
11:15 AM					
11:30 AM					
11:45 AM		U16 Girls Changeroom Available 11:30 AM Vacated by 2:15 PM			
12:00 PM	U16 Girls Warmup Available 12:00 PM				
12:15 PM					
12:30 PM					
12:45 PM	U16 Girls Game KO 12:30 PM				
1:00 PM					
1:15 PM					
1:30 PM					
1:45 PM	U18 Boys Warmup Full Field Available at 1:45 PM				
2:00 PM					
2:15 PM	U18 Boys Game KO 2:15 PM	U18 Boys Changeroom Available 1:30 PM Vacated by 4:30 PM		Cleaning	
2:30 PM					
2:45 PM					
3:00 PM					
3:15 PM					
3:30 PM					
3:45 PM					
4:00 PM					
4:15 PM	U18 Girls Game KO 4:15 PM			U18 Girls Changeroom Available 2:45 PM Vacated by 6:15 PM	
4:30 PM					
4:45 PM					
5:00 PM					
5:15 PM					
5:30 PM					
5:45 PM					
6:00 PM					





## Pre & Post Match Timelines

- 5 mins pre-KO: All Teams must be on the field
- Full-time: Shake hands, Runners-up & Winners Presentations on Field
- 30 mins post-match: Exit changeroom
- 2hrs post-match: update roster submitted with all substitutions made

## Warm-up Areas

Teams are asked to warm up away from the fields and in the end zones until the full field is available.

## Award Presentations

Award presentations will take place after each final on the field. Medals will be presented to both the winning team and the runner-up.





## Rules of Competition

This event is governed by the [BC Rugby Age-Grade Rules of Competition](#).

Game-On variations are eligible to be applied for all playoff games.

## Jersey Colour

Some divisions may require communications between teams to avoid colour clashes. **Mainland teams will be viewed as the 'away' team and therefore have first choice on jersey colour.**

## Key Deadlines & Timelines

- **9am Friday Dec 6<sup>th</sup>** - Team Rosters for Playoffs must be submitted to BC Rugby via Sportlomo. All rosters submitted will be checked to ensure Rules compliance.

## Law Variations

[Rugby Canada's Age-Grade Law Variations](#) will be used for this event. Format may change if teams are unable to have a full roster.





## Medical Information

BC Rugby Medical Staff will be present during the event. Therapists will be wearing Red Pinnies to identify themselves.

Players may receive assessments or injury management from the Medical Staff at the tent at any time. No taping will take place.

BC Rugby's number one priority is player safety and adheres to World Rugby's policy of 'Recognize and Remove' when dealing with concussions or suspected concussions.

**Any player suspected or suffering from concussion should be immediately removed from competition and report to BC Rugby Medical Staff for evaluation.** Not reporting injury symptoms to avoid medical evaluation significantly increases the risk prolonging recovery and long-term effects.

Alternatively, players can be directed to Urgent Care at Westshore Urgent Primary Care Centre for evaluation and treatment from a physician for any injury. Please provide documentation to the medical tent for completion of the incident and witness report forms.

## Coaches & Manager Certification

Teams should be aware that all Coaches and Managers are required to have completed the following online courses:

- [World Rugby - Concussion Management for the General Public](#)
- [World Rugby – Rugby Ready Course](#)

All coaches and managers must be registered in Sportlomo under the relevant categories and associated with the club they are coaching.





## EAP

Information	Details
Charge Person	Sheena Kelly
Call Person	Appointed BC Rugby Therapist
Events Emergency Coordinator	Noah Pryce-Baff : 250-882-3039
Emergency Services Protocol	<ul style="list-style-type: none"> <li>- Limit scene to First Aid providers and move by-standers and players away from the area</li> <li>- When calling Emergency Services, provide name and title or position, current address, telephone number; number of individuals injured; condition of injured; first aid treatment; specific directions; other information as requested.</li> <li>- Contact First Aid providers through the Events Emergency Coordinator</li> </ul>
Directions to Stadium from Nearest Major Intersections:	<p><b>From West Bound Hwy/BC-1 N</b></p> <ul style="list-style-type: none"> <li>- Head Southwest on Trans-Canada Hwy/BC-1 N</li> <li>- Take exit 16 for Leigh Rd</li> <li>- Turn Left onto Leigh Rd</li> <li>- Turn left onto Langford Pkwy</li> </ul>
Ambulance Access #1:	Northwest Corner of field – entrance via West parking off of Langford Pkwy
Alternate Ambulance #2:	Northeast Gate – entrance via East parking lot off of Langford Pkwy.
Location of Physician:	At Emergency facility listed below
Location of Phone and/or Cellular Phone #:	Cell phone with Call Person
EMS Dispatch #:	911
AED Location:	There is no AED onsite.
Location of Nearest Emergency Facility:	<p><b>Westshore Urgent Primary Care Centre</b> – 582 Goldstream Ave. Victoria, BC, V9B, 2W7</p> <p><b>Victoria General Hospital</b> - 1 Hospital Way, Victoria, BC V8Z 6R5</p>
Assembly Point for Lightning or Severe Weather:	Take shelter immediately in any surrounding building or metal-roofed vehicle. Stay inside for 30 minutes after the last rumble of thunder is heard.
Muster Point:	In the events of a mass emergency such as an earthquake, the assembly point for all staff and attendees is clear of all structures in the middle of the field.
BC Rugby COVID-19 Safety Manager	<ul style="list-style-type: none"> <li>- Noah Pryce-Baff</li> <li>- <a href="mailto:Npryce-baff@bcrugby.com">Npryce-baff@bcrugby.com</a></li> </ul>







## Starlight Stadium Emergency Field Access



### The O'Neills Merchandise Stall:

Our friends from O'Neills will have a tent set up on site, where you can buy awesome BC Rugby merchandise - including hoodies and more!

### Livestreaming

All games will be livestreamed through BC Rugby's VEO platform.

### Restricted access:

Spectators will not be given access to come field side. Only teams will be allowed to be field side along with coaches and therapists and BC Rugby staff who can be identified by their clothing.





### Travel Subsidy for Teams:

BC Rugby has applied for Viasport's Ferry grant for all teams travelling across the strait. More information will be available soon.

### Food & Water

Starlight Stadium will have their concession stand open for teams & spectators during the day.

### Referee Information

Match Officials from throughout the province will be appointed by BC Rugby. They will be working with Coaches of Match Officials to ensure that feedback serves player welfare, the development of the game and the development of Match Officials long term. Any questions or concerns can be directed to BC Rugby's Officials Development Manager Chris Assmus at [cassmus@bcrugby.com](mailto:cassmus@bcrugby.com)

### Suite Access Available!

BC Rugby has secured suites for clubs and interested parties to purchase. All proceeds go towards offsetting and supporting the costs of the 2024 Age Grade Finals. Suites hold 25 people and cost \$600.00. Catering is available if requested. Email [ceo@bcrugby.com](mailto:ceo@bcrugby.com) for more information.

### Weather Advisory and Cancellation Protocol

Rain and snow can be forecast leading up to and including the Age-Grade Finals Day, BC Rugby will monitor the situation accordingly. Safety is always the primary concern, and we might be forced to make a tough decision at late notice.

In the event of cancellation due to inclement weather or any other unforeseen event, champions may not be able to be determined. This is unless teams agree to rearrange





and play out the championship fixture at another venue within 10 days of the original date, in which case BC Rugby will honor the result of the replayed match.

BC Rugby will endeavor to communicate any cancellation to Clubs as quickly as possible after a decision is made.

