



# 2025 BC RUGBY ANNUAL GENERAL MEETING MINUTES

via Zoom Conference Call  
Saturday, June 21, 2025  
10am – 11.30am

## 1. Call to Order

The President of the Board calls to order the 2025 BC Rugby Annual General Meeting. The President welcomes everyone and acknowledges that he is attending from the traditional and unceded territory of the Lekwungen people and thanks them and other First Nations across BC for sharing their territories with us.

## Election of Chair

The President in accordance with section 4.4 (a) of the BC Rugby Bylaws, is able and willing to preside as chair of this general meeting.

## 2. Confirmation of Quorum

The President discussed the definition of Quorum as defined in the BC Rugby Bylaws and confirmed that Quorum was reached.

## 3. Confirmation of Voting Entitlement

The President reminded members that Voting Entitlement was determined by Bylaw 4.8.

## 4. Adoption of the Agenda

**MOTION 1:** To accept the agenda of the 2025 BC Rugby Annual General Meeting. Seconded. Motion Carried.

## 5. Approval of 2024 Minutes

**MOTION 2:** To accept the minutes of the 2024 BC Rugby Annual General Meeting. Seconded. Motion Carried.

## 6. President's Report





The President acknowledged the Board and its committees for the work done over 2024 & 2025. The President encouraged members clubs to continue to work with BC Rugby to grow the sport in BC, and that collaboration is pathway to sharing our perspectives and improving delivery of the sport. The President encouraged everyone to refer to the BC Rugby Annual report for more details.

## 7. Report of the Vice-President (Finance)

The VP Finance introduced Andrew Westman, CPA, CA, Partner in our audit firm of Rolfe Benson. Andrew spoke on the audit and presented BC Rugby's financial statements. The VP Finance provided comments after Andrew's presentation on specific numbers and details of financial operations as it relates to members.

**MOTION 3:** To appoint Rolfe Benson as the auditor for the fiscal year ending March 31, 2026. Seconded. Motion Carried.

## 8. Report of the Vice-President (Internal)

As part of BC Rugby's governance structure, the Governance Committee is reviewing the Bylaws regularly for maintenance and improvement.

## 9. Election of Directors

The chair of the nominations sub-committee presented the nominations report and information on new directors beginning terms in 2025-26. As the nominations are within the approved number of board members the election of directors is by acclamation.

## 10. New Business

The BC Rugby CEO, recently appointed, provided his background and initial plans for the union for the first year of his tenure.

## 11. Termination of Meeting

**MOTION 4:** To terminate the 2025 BC Rugby Annual General Meeting. Seconded. Motion Carried.